



**University of Central Florida
2016-17 Academic Program Review
Graduate Program Self-study**

Program:	
Program Director/Coordinator Name:	
Program Self-study Contact: <i>(if different from above)</i>	
Self-study Contact Email:	
Self-study Contact Phone Number:	

Instructions: Please respond to each of the following items, providing interpretations, self-assessment and reflection where appropriate. Please limit your responses to a maximum of 25 pages. Most reports will be around 15 pages.

SECT. 1. PROGRAM OVERVIEW

1.1 Provide the following:

- a. program mission program mission (refer to program’s institutional effectiveness (student learning outcomes) assessment plan)
(a comprehensive statement that describes the purpose(s) of the program, including its main functions, activities, and stakeholders)

- b. if applicable, program goals and/or objectives other than those articulated in the program’s institutional effectiveness (student learning outcomes) assessment plan

1.2 Discuss how the program(s) support(s) the following:

- a. UCF goals (see <http://president.ucf.edu/documents/MissionVisionGoalsNov242009.pdf>)

- [REDACTED]
- b. State University System of Florida goals (see <http://www.flbog.edu/pressroom/strategicplan.php>)
- [REDACTED]

SECT. 2. PROGRAM COORDINATION AND ADMINISTRATION

2.1 Describe how the following functions are administered:

- a. general program administration (e.g., Is there a program coordinator and/or program committee? What is his or her role or function?)
- [REDACTED]

- b. student recruitment

[REDACTED]

- c. student curricular (academic) advising and mentoring, including career mentoring

[REDACTED]

SECT. 3. PROGRAM DEMAND AND PRODUCTIVITY

3.1 If applicable, discuss the degree program’s university-approved “restricted access” status. Note the reason(s) why limiting or restricting access to the program is necessary.

[REDACTED]

3.2 Examine the program admissions and enrollment data provided by the Office of Institutional Knowledge Management. Reflect on the growth or decline in demand for your program and comment on the future potential demand for the program.

[REDACTED]

3.3 If applicable, identify other UCF programs outside your department that are supported by the program's courses. Explain the extent of the support.

[Redacted]

3.4 Refer to the department and program data provided by the Office of Institutional Knowledge Management and discuss the productivity of your program in terms of the following:

a. student credit hours generated (this may be difficult to disaggregate by program; respond as best you can on this indicator)

[Redacted]

b. retention (if direct measures are not available, consider other indicators)

[Redacted]

c. degrees awarded

[Redacted]

d. time-to-degree

[Redacted]

3.5 Reflect on the internal demand noted above as well as external market demand and discuss your ability to meet this demand now and in the future.

[Redacted]

SECT. 4. COMPARATIVE ADVANTAGE

4.1 List the aspects of the curriculum that make the program distinctive.

[Redacted]

4.2 List competing program(s), particularly those within the State University System of Florida.



SECT. 5. PROGRAM QUALITY

5.1 If the program is in a discipline where accreditation (or certification) is available, please identify the official name of the accrediting entity. Note whether or not the program has sought accreditation and the program's current accreditation status.



5.2 If applicable, discuss program accreditation results and the primary conclusions, recommendations, and follow-up required.



5.3 If applicable, provide the program's criteria for admission.



5.4 If applicable, describe the national reputation or recognition of the program and list the sources of the reputation or ranking indices.



5.5 If applicable, provide licensure pass rates for 2013-14 through 2015-16. Include the total number of students attempting the exam and the total number who pass.



5.6 Does the unit or program currently collect any of the following information regarding program graduates? If so, please provide recent data in that regard.

- job placement rates and employer information
- employer satisfaction
- graduate school placement and caliber of graduate schools

- [REDACTED]
- 5.7 Describe curriculum changes and other curricular accommodations made in the last three years, particularly those intending to improve program quality and to respond to employer needs.

- [REDACTED]
- 5.8 Refer to the program's institutional effectiveness (student learning outcomes) assessment results and plans and reflect on each of the following:

a. extent to which students are achieving planned outcomes

[REDACTED]

b. how the institutional effectiveness assessment process has resulted in program improvements over the last three years

- [REDACTED]
- 5.9 Reflect on student perceptions of program quality based on appropriate data sources (e.g., institutional effectiveness assessment results, Graduating Senior Survey results, alumni survey data).

- [REDACTED]
- 5.10 Reflect on any curricular challenges affecting the program (e.g. course sequencing; bottlenecks; points of departure).

[REDACTED]

SECT. 6. STUDENT CHARACTERISTICS AND QUALITY

- 6.1 Refer to the university data provided by the Office of Institutional Knowledge Management. Comment on and discuss the program's student characteristics over time in the following categories, as appropriate. If applicable, comment on any significant changes in the characteristics during the review period or areas in need of improvement.

- a. incoming GPAs and test scores (e.g., GRE, GMAT) of applicants as well as admitted and enrolled students

[Redacted]

- b. mix of full-time and part-time students

[Redacted]

- c. mix of gender and ethnicity among students enrolled in the program

[Redacted]

- 6.2 Discuss the general quality of the program’s applicant pool (if applicable) and enrolled majors over the review period.

[Redacted]

- 6.3 If applicable and known, describe the reasons why students decline admission to the program and/or assistantships and fellowships.

[Redacted]

- 6.4 Provide a brief summary of student accomplishments during the review period in the following areas:

- a. awards at the national, regional, state, university and college levels

[Redacted]

- b. significant scholarly and creative works and activities completed outside of regular classroom or thesis/dissertation activity (e.g., publications, presentations, performances) - include the nature of the activity and the venue and note whether the activities were refereed or juried

[Redacted]

c. other noteworthy student accomplishments

[Redacted]

SECT. 7. CURRICULUM AND COURSE OFFERINGS

7.1 Describe any interdisciplinary and/or international aspects of the program.

[Redacted]

7.2 Identify all required (e.g., core) courses for the program and describe the typical rotation in which each is offered (e.g., one section every fall term), noting any point during the past three years (2013-14 – 2015-16) when the standard rotation was not followed and why.

[Redacted]

7.3 List any instructional sites (including regional campus or other sites) off the Orlando campus where any portion of the program is available via face-to-face instruction (e.g., P or M modes). (Please note that Research Park is considered part of the Orlando campus.)

[Redacted]

7.4 Describe the program’s distance learning (e.g., W, V, RV) offerings, including the proportion of the program available via distance learning modality.

[Redacted]

SECT. 8. STUDENT ENGAGEMENT

8.1 Describe any research and creative opportunities for students in the program (e.g., master’s thesis track) and indicate if they are required or optional. If optional, discuss participation rates.

[Redacted]

8.2 Describe any student internship opportunities and indicate if they are required or optional. If optional, discuss participation rates.

[Redacted]

8.3 Describe any other engagement activities available to students in the program (e.g., study abroad) and indicate if they are required or optional. If optional, discuss participation rates.

[Redacted]

SECT. 9. SWOT ANALYSIS

9.1 List program strengths.

[Redacted]

9.2 List program weaknesses.

[Redacted]

9.3 List program barriers, threats, and unique vulnerabilities (e.g., loss of one faculty member may result in inability to offer program).

[Redacted]

9.4 Discuss potential opportunities in the following areas:

a. actions to improve program quality

[Redacted]

b. new ventures to increase demand or improve competitiveness (e.g., internal or external partnership opportunities)

[Redacted]

c. actions to achieve productivity gains (e.g., recruitment, non-traditional instructional delivery systems)



d. actions to improve efficiency and reduce cost



e. other opportunities not addressed above

