



## UCF Academic Program Review Sources that Inform Review

- institutional trend data (provided by Office of Institutional Knowledge Management (IKM) and located at the following link: <http://ikm.ucf.edu/academic-programs/program-review/>)
- program and department self-studies (including *Contributing Faculty Activity Worksheet* supplement)
- department/unit statements of good faculty teaching qualifications practices (“discipline descriptions”) <http://afia.ucf.edu/fq/fqteaching/dd/>
- graduate faculty members and scholars review and (re-)nomination
- supplemental review materials (*see below*)
- external consultant reports

### Supplemental Review Materials List

Supplemental materials collected by the program should be sent via USB to Coral Rojas in Academic Affairs, MH-338 (+0065). Please clearly label all files and materials. See 2016-17 APR schedule for deadline.

Supplemental Materials	<i>Materials Collected by:</i>	
	Academic Affairs	Program
- Program curriculum materials		
▪ Program catalog copy	X	
▪ Selected syllabi (e.g., core courses, representative sample of elective courses)		X
- college and department strategic plans, if applicable		X
- 2014-15 institutional effectiveness assessment results	X	
- 2015-16 institutional effectiveness assessment results	<i>depends on timing</i>	
- 2016-17 institutional effectiveness assessment plans	<i>depends on timing</i>	
- undergraduate academic learning compacts (ALCs) <a href="http://oeas.ucf.edu/academiclearningcompacts.html">http://oeas.ucf.edu/academiclearningcompacts.html</a>	X	
- program handbook(s), when applicable		X
- current faculty CVs		X
- faculty annual evaluation standards and procedures		X
- faculty promotion and tenure standards and procedures (dept. and college)		X
- faculty workload policy, if available		X
- most recent program accreditation or certification results and recommendations, if applicable		X
- representative sample of undergraduate (if available electronically) and graduate theses and dissertations		X
- department/unit E&G budget summary 2013-14 – 2014-15	X	
- average 9-month faculty salaries by faculty rank, department and college	X	
- other appropriate supplemental review materials the program or college would like provided to the consultant(s)		X

*Note that consultants may request additional information and materials.*