ACADEMIC PROGRAM REVIEW

ACADEMIC UNIT CONSULTANT report

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| **Department / School** | Click here to enter text. |
| **Reviewer(s) name(s)** | Click here to enter text. |
| **Report author(s)** | Click here to enter text. |
| **If known, please provide the number of faculty members who support similar programs at your current and/or former institution(s)** | Click here to enter text. |

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| **Instructions**Please offer your assessment of each item below considering, when appropriate, your knowledge of other public research institutions. While this report template is department/school focused, when appropriate, please focus your responses to the programmatic area(s) that you are responsible for reviewing. While a few items solicit an open-ended response, most ask you to rate a particular characteristic of the academic department/school under review as exemplary, appropriate, or in need of improvement. At the end of each section, please elaborate on any items in that section identified as exemplary or in need of improvement. Additional comments are optional. You may offer recommendations for improvement on the topics covered in each section at the end of the respective section and/or you may provide all recommendations for improving the department/school in item 6.1 at the end of this document. |

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| SECTION 1: STRATEGIC PLANNING AND BENCHMARKING |

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|  | **Consultant Evaluation** |
| *Please evaluate the following:*In addition to the self-study documents, you may find it useful to consult the Other Supplemental Information folder in the UCF APR Google Drive to assist you in responding to the following items. | Exemplary | Appropriate | Needs Improvement |  | Do Not Know | Not Applicable |
| **1.1** Department/school’s strategic plan(s) | [ ]  | [ ]  | [ ]  |  | [ ]  | [ ]  |
| **1.2** Department/school’s current benchmarking efforts (e.g., peer and aspirational peer institutions identified; discipline benchmarking tools used; Ph.D. program (only) use of Academic Analytics tool) – *may not be appropriate in the absence of a terminal degree program* | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

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| **Please elaborate if you identified any items in this section (1.1–1.2) as exemplary or in need of improvement. Other comments are optional.**Click here to enter text.**Recommendations, if any, in the area of strategic planning and benchmarking:**Click here to enter text. |

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| SECTION 2: INFRASTRUCTURE AND SUPPORT SERVICES |

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|  | **Consultant Evaluation** |
| *Please evaluate the following:*In addition to the self-study documents, you may find it useful to consult the Other Supplemental Information folder in the UCF APR Google Drive to assist you in responding to the following items. | Exemplary | Appropriate | Needs Improvement |  | Do Not Know | Not Applicable |
| **2.1** Instructional space and classroom technology/equipment at all applicable face-to-face instructional locations (lecture, seminar, laboratory, specialized) | [ ]  | [ ]  | [ ]  |  | [ ]  | [ ]  |
| **2.2** Distance learning infrastructure (e.g., learning management system, faculty development, support for faculty and students) | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **2.3** Research laboratory and/or studio facilities | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **2.4** Research laboratory and/or studio equipment | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **2.5** Research administration infrastructure | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **2.6** Office space (faculty, administrative, student) | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **2.7** Meeting space (e.g., for faculty, students, clubs, organizations) | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **2.8** Computer resources (including computer lab space) | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **2.9** Library holdings | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **2.10** Department/school non-faculty personnel | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **2.11** Overall infrastructure and resources to support department’s/school’s strategic plan and stated goals | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

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| **Please elaborate if you identified any items in this section (2.1–2.11) as exemplary or in need of improvement. Other comments are optional.**Click here to enter text.**Recommendations, if any, in the area of infrastructure and support services:**Click here to enter text. |

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| SECTION 3: EXPECTATIONS AND SUPPORT FOR FACULTY ACHIEVEMENT |

|  | **Consultant Evaluation** |
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| *Please evaluate the following:*In addition to the self-study documents, you may find it useful to consult the Faculty Information folder in the UCF APR Google Drive to assist you in responding to the following items. | Exemplary | Appropriate | Needs Improvement |  | Do Not Know | Not Applicable |
| **3.1** Faculty member teaching load | [ ]  | [ ]  | [ ]  |  | [ ]  | [ ]  |
| **3.2** Collegiality among the faculty members | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **3.3** Expectations for faculty member teaching, research, and service | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **3.4** Opportunities and support for interdisciplinary appointments and activities | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **3.5** Effectiveness of faculty member mentoring in the department/school | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

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| **Please elaborate if you identified any items in this section (3.1–3.5) as exemplary or in need of improvement. Other comments are optional.**Click here to enter text.**Recommendations, if any, in the area of expectations and support for faculty achievement:**Click here to enter text. |

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| SECTION 4: FACULTY SCHOLARLY AND CREATIVE ACTIVITY |

|  | **Consultant Evaluation** |
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| *Please evaluate the following:*In addition to the self-study documents, you may find it useful to consult the Faculty Information folder in the UCF APR Google Drive to assist you in responding to the following items. | Exemplary | Appropriate | Needs Improvement |  | Do Not Know | Not Applicable |
| **4.1** Quality and productivity of faculty member research and/or creative activity compared to faculty members in the discipline at comparable public research universities | [ ]  | [ ]  | [ ]  |  | [ ]  | [ ]  |
| **4.2** Level of faculty member success in obtaining grants and contracts | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |

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| **Please elaborate if you identified any items in this section (4.1–4.2) as exemplary or in need of improvement. Other comments are optional.**Click here to enter text.**Recommendations, if any, in the area of faculty scholarly and creative activity (e.g., opportunities for new extramural funding):**Click here to enter text. |

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| SECTION 5: FACULTY SERVICE ACTIVITY |

|  | **Consultant Evaluation** |
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| *Please evaluate the following:*In addition to the self-study documents, you may find it useful to consult the Faculty Information folder in the UCF APR Google Drive to assist you in responding to the following items. | Exemplary | Appropriate | Needs Improvement |  | Do Not Know | Not Applicable |
| **5.1** Faculty member service contributions outside UCF (consider contributions to the Central Florida community, the state of Florida, and national and international arenas) | [ ]  | [ ]  | [ ]  |  | [ ]  | [ ]  |

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| **Please elaborate if you identified item 5.1 as exemplary or in need of improvement. Other comments are optional.**Click here to enter text.**Recommendations, if any, in the area of faculty service activity:**Click here to enter text. |

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| SECTION 6: ANALYSIS AND RECOMMENDATIONS |
| **6.1 Please use the space below to offer any additional recommendations that are not articulated in the sections above or in a program consultant report. Alternatively, if the prior sections of this report contain extensive recommendations with regard to department/school-level matters, please use this space to identify those deemed of highest priority. If applicable, please offer recommendations that can enhance performance on priority metrics in the university’s** [**Collective Impact strategic plan**](https://apq.ucf.edu/files/StrategicPlanning-Info-Item.pdf)**.** |
| Click here to enter text. |
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| **6.2 Describe currently untapped funding entities (foundations, federal, state, local, etc.) that department/school faculty should pursue to advance strategic goals. Please note any perceived impediments to tapping those resources.** |
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| **6.3 Please offer any suggestions to help the department/school and its programs enhance their national visibility and reputation (e.g., conferences, professional affiliations, untapped ranking entities).** |
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| **6.4 Please assess whether you anticipate high demand or need for degree programs, certificates, minors, etc. that are not currently offered by the department/school that could be developed given existing faculty expertise. What additional resources, if any, would be necessary to implement?** |
| Click here to enter text. |