



UCF Academic Program Review 2016-17 Consultant Department Review

Unit:

Consultant(s) Name(s):

Report Author(s):

If known, please provide the number of faculty who support similar programs at your current and/or former institution(s):

Instructions: Please offer your assessment of each item below, considering when appropriate, your knowledge of other public research institutions. While this report template is department-focused, when appropriate, please focus your responses to the programmatic area(s) that you are responsible for reviewing. While a few items solicit an open-ended response, most ask you to rate a particular characteristic of the academic department as exemplary, appropriate, or needing improvement. At the end of each section, please elaborate on any items in that section identified as exemplary or needing improvement. Additional comments are optional. You may offer recommendations for improvement on the topics covered in each section at the end of the respective section and/or you may provide all recommendations for improving the department in item 4.3 at the end of this document.

Section 1 Strategic Planning and Partnerships

Please evaluate the following

1.1 Department's strategic plan(s)

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

1.2 Department's current benchmarking efforts (e.g., peer and aspirational peer institutions identified, discipline benchmarking tools used) – (if applicable - may not be appropriate for non-terminal degree programs)

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

1.3 Existing partnerships internal to UCF

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

1.4 Existing partnerships external to UCF

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

Please elaborate if you identified any items in this section (1.1 - 1.4) as exemplary or needing improvement. Other comments are optional.

Recommendations, if any, in the area of strategic planning and partnerships:

Section 2 Resources and Support Services

Please evaluate the sufficiency and quality of existing resources in each category below to meet the applicable needs of the department and particularly the educational program(s) under review.

2A Faculty Member Resources

2A.1 Number of faculty members and balance among full-time faculty members, adjuncts, and teaching assistants

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

2A.2 Diversity of faculty members

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

2A.3 Overall faculty member quality

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

Please elaborate if you identified any items in this section (2A.1 – 2A.3) as exemplary or needing improvement. Other comments are optional.

Recommendations, if any, in the area of faculty member resources:

2B Other Resources and Support Services

2B.1 Number and amount of GTA and/or GRA assistantships compared to those found in programs of similar size at other public research universities

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

2B.2 Instructional space (e.g., lecture classroom space, instructional labs or studio facilities)

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

2B.3 If applicable, faculty member laboratories and/or studio facilities

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

2B.4 Equipment (e.g., computers)

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

2B.5 Library resources to meet the needs of the faculty members and the educational needs of the program(s) under review

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

2B.6 Office and meeting space for faculty members and students

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

2B.7 Sufficiency and ability of office personnel

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

2B.8 Overall sufficiency of resources to support department strategic plan and stated goals

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

Please elaborate if you identified any items in this section (2B.1 – 2B.8) as exemplary or needing improvement. Other comments are optional.

Recommendations, if any, in the area of other resources and support services:

Section 3 Faculty Member Activity and Quality (In addition to the self-study documents, you may find it useful to consult the *Faculty Information* library in the UCF APR Web site to assist you in responding to the following items.)

3A Faculty Instructional Activity

Please evaluate the following, as applicable

3A.1 Faculty member teaching load

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

3A.2 Quality of faculty member instruction

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

3A.3 Faculty member involvement of undergraduate students in research or other creative activity

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

3A.4 Faculty member involvement of graduate students in research or other creative activity

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

3A.5 Minimum faculty member qualifications required for teaching in the discipline(s) (The state and our regional accrediting body require UCF to review the qualifications of our faculty members. To inform related reviews, the department/unit has developed a statement articulating the minimum qualifications necessary to teach the discipline(s) it houses. Qualifications beyond the minimum may also be sought when hiring faculty members. We would appreciate your assessment as to whether or not the minimum qualifications identified by the unit appear consistent with common practices in the field. Please refer to the document labeled *Faculty Teaching Qualifications – Statement of Good Practices in Discipline*, located in the *Faculty Information* library in the UCF APR Web site.

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

Please elaborate if you identified any items in this section (3A.1 – 3A.4) as exemplary or needing improvement. Other comments are optional.

Recommendations, if any, in the area of faculty member instructional activity:

3B Faculty Member Scholarly and Creative Activity

Please evaluate the following, as applicable

3B.1 Quality and productivity of faculty member research and/or creative activity compared to faculty members in the discipline at comparable public research universities

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

3B.2 Level of faculty member success in obtaining grants and contracts

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

3B.3 If applicable, competence (considering scholarship and qualifications) among the graduate faculty members to provide instruction, advising, mentoring, research guidance and opportunities to graduate students

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

Please elaborate if you identified any items in this section (3B.1 – 3B.3) as exemplary or needing improvement. Other comments are optional.

Recommendations, if any, in the area of faculty member scholarly and creative activity (e.g., opportunities for new extramural funding):

3C Faculty Member Service Activity

Please evaluate the following, as applicable

3C.1 Faculty member service contributions outside UCF (consider contributions to the Central Florida Community, State of Florida, and national and international arenas)

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

Please elaborate if you identified item 3C.1 as exemplary or needing improvement. Other comments are optional.

Recommendations, if any, in the area of faculty member service activity:

3D General Faculty Activity Support and Structure

Please evaluate the following:

3D.1 Collegiality among the faculty members

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

3D.2 Expectations for faculty member teaching, research, and service

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

3D.3 Opportunities and support for interdisciplinary appointments and activities

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

3D.4 Effectiveness of faculty member mentoring in the department

Please select only one option from the list below:

Exemplary Appropriate Needs Improvement Don't Know Not Applicable

Please elaborate if you identified any items in this section (3D.1 – 3D.4) as exemplary or needing improvement. Other comments are optional.

Recommendations, if any, in the area of general faculty activity support and structure:

Section 4 Analysis and Recommendations

Please use the spaces available to provide a general analysis for the department

4.1 Please identify up to five areas of greatest strength in the department.

4.2 Please identify up to five areas of greatest department-level concern (e.g., department weaknesses, barriers, threats, unique vulnerabilities).

4.3 Please use the space below to offer any additional recommendations that are not articulated in the sections above or in a program consultant report. Alternatively, if the prior sections of this report contain extensive recommendations with regard to department-level matters, please use this space to identify those deemed of highest priority.