



Supplemental Information to Inform Reflection and Evaluation

	Parties Responsible for Providing			Notes
	APQ	IKM	Dept./ Program	
SECTION I: Department Self-study				
Organization Overview				
Summary of Key State University System and UCF Strategic Planning Elements	X			http://apq.ucf.edu/files/StrategicPlanningInfo.pdf
College and department strategic plans, if applicable			X	A hyperlink is sufficient, if available
Most recent specialized accreditation or certification results and recommendations, if applicable			X	
Self-study Supplement (if applicable) – Summary of Specialized Accreditation Findings			X	https://apq.ucf.edu/files/SpecializedAccreditationSupplement.docx
Summary of department programming available online and at locations off the main Orlando campus	X			<i>Please see college APR resource Web site</i>
Summary of General Education Courses offered by department with enrollments		X		<i>New!</i> (See unit “Appendix” at https://ikm.ucf.edu/academic-programs/program-review/)
List of top student majors enrolled in department courses		X		<i>New!</i> (See unit “Appendix” at https://ikm.ucf.edu/academic-programs/program-review/)
Summary of research-based graduate degrees awarded by year		X		<i>New!</i> (See unit “Appendix” at https://ikm.ucf.edu/academic-programs/program-review/)
Summary of degrees awarded by the unit in areas of strategic emphasis		X		<i>New!</i> (See unit “Appendix” at https://ikm.ucf.edu/academic-programs/program-review/)
Self-study Supplement - Completed Contributing Faculty Activity Worksheet (CFAW)			X	Provided to your department chair or school director for completion by your college dean’s office; please coordinate with your chair or director
Department faculty workload policy, if available			X	
Department faculty annual evaluation standards and procedures			X	
Department (or college) promotion and tenure criteria			X	

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	APQ	IKM	Dept./ Program	
Statement of minimum faculty teaching qualifications standards (Discipline Description)	X			
Contributing faculty member CVs			X	Must be current CVs; graduate faculty or graduate faculty scholar CVs need to include graduate student committee contributions
Distribution of instruction (by SCH and section) <ul style="list-style-type: none"> - by faculty type (full-time versus part-time) and - by faculty with and without terminal degrees (undergraduate only) 	X			<i>Please see college APR resource Web site</i>
Benchmarking reports using Academic Analytics, if available			X	Contact AcademicAnalytics@ucf.edu for assistance
Average 9-month faculty salaries by faculty rank (by department and college)		X		https://apq.ucf.edu/files/Annual_Salary_Report_Fall-2016.pdf
Overview of UCF Faculty Cluster Initiative	X			https://www.ucf.edu/faculty/faculty-research-clusters/
SECTION II: Program Self-study				
Program Overview				
Summary of department programming available online and at locations off the main Orlando campus	X			<i>Please see college APR resource Web site</i>
Contributing Faculty Overview				
Seven-year department trend data (faculty counts and FTE)		X		https://ikm.ucf.edu/academic-programs/program-review/
Self-study Supplement - Completed Contributing Faculty Activity Worksheet (CAW)			X	Provided to your department chair or school director for completion by your college dean's office; please coordinate with your chair or director
Self-study Supplement – List of noteworthy awards and achievements accomplished by department faculty members since 2013			X	To be completed by the department chair or school director and distributed for reflection to those completing the self-study https://apq.ucf.edu/files/NoteworthyAwardsSupplement.docx
Self-study Supplement – List of significant professional service activities undertaken by department faculty members since 2013			X	To be completed by the department chair or school director and distributed for reflection to those completing the self-study https://apq.ucf.edu/files/ProfessionalServiceSupplement.docx
Department faculty workload policy, if available			X	

	Parties Responsible for Providing			Notes
	APQ	IKM	Dept./ Program	
Department faculty annual evaluation standards and procedures			X	
Department (or college) promotion and tenure criteria			X	
Statement of minimum faculty teaching qualifications standards (Discipline Description)	X			
Contributing faculty member CVs			X	Must be current CVs; graduate faculty or graduate faculty scholar CVs need to include graduate student committee contributions
Distribution of instruction (by SCH and section) <ul style="list-style-type: none"> - by faculty type (full-time versus part-time) and - by faculty with and without terminal degrees (undergraduate only) 	X			<i>Please see college APR resource Web site</i>
Benchmarking reports using Academic Analytics, if available			X	Contact AcademicAnalytics@ucf.edu for assistance
Average 9-month faculty salaries by faculty rank (by department and college)		X		https://apq.ucf.edu/files/Annual_Salary_Report_Fall-2016.pdf
Overview of UCF Faculty Cluster Initiative	X			https://www.ucf.edu/faculty/faculty-research-clusters/
Student and Prospect Overview				
Seven-year program trend data		X		https://ikm.ucf.edu/academic-programs/program-review/
Number of students in the major receiving Pell grant (undergraduate only)		X		<i>New!</i> (See unit "Appendix" at https://ikm.ucf.edu/academic-programs/program-review/)
Four-year and six-year graduation rates (undergraduate only)		X		<i>New!</i> (See unit "Appendix" at https://ikm.ucf.edu/academic-programs/program-review/)
Number of degrees awarded to minorities		X		<i>New!</i> (See unit "Appendix" at https://ikm.ucf.edu/academic-programs/program-review/)
Seven-year department trend data (GTA, GRA, and post-doctoral associate counts and FTE)		X		https://ikm.ucf.edu/academic-programs/program-review/
Program Curriculum Design and Student Learning Outcomes				
Program catalog copy	X			Current Undergraduate Catalog Current Graduate Catalog
Program handbooks			X	

	Parties Responsible for Providing			Notes
	APQ	IKM	Dept./ Program	
Academic Learning Compacts (undergraduate only)	X			https://oeas.ucf.edu/academiclearningcompacts.html
2015-16 institutional effectiveness assessment results	X			Program representatives may obtain a copy via the program's designated assessment coordinator
2016-17 institutional effectiveness assessment results	X			Program representatives may obtain a copy via the program's designated assessment coordinator
2017-18 institutional effectiveness assessment plans	X			Program representatives may obtain a copy via the program's designated assessment coordinator
Selected syllabi (e.g., core courses, representative sample of elective courses)			X	
Percent of DFW grades in undergraduate courses offered by the unit		X		<i>New!</i> (See unit "Appendix" at https://ikm.ucf.edu/academic-programs/program-review/)
Student Engagement				
Representative sample of Honors in the Major theses (undergraduate only)			X	
Representative sample of graduate theses and dissertations			X	
Summary of undergraduate research activity		X		<i>New!</i> (See unit "Appendix" at https://ikm.ucf.edu/academic-programs/program-review/)
Summary of undergraduate high impact practices		X		<i>New!</i> (See unit "Appendix" at https://ikm.ucf.edu/academic-programs/program-review/)
Student Accomplishments and Satisfaction				
Graduating Senior Survey results			X	Accessible via the OEAS Knowledgebase ; request access through your college's program review contact
First Destination Survey results			X	Accessible via the OEAS Knowledgebase ; request access through your college's program review contact